## **Consortium Registration Form**



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	Registrar/Coordinator (Signature)							Date		1					

## INTRUCTIONS FOR THE STUDENT

- Complete all data items on this form, copying full course data exactly as it appears in the Visited Institution Schedule of Classes.
- Check "Level of Credit" to indicate whether course credit is to be applied to an undergraduate or graduate level at the visited institution.
- Complete GW's Consortium Equivalent Approval Form.
- Obtain academic and administrative approvals as prescribed in the GW Consortium Registration Procedures Document.
- Receive and retain a copy of this form with initialed consortium stamp for use to obtain an ID card for library purposes and to display to instructor at the first class meeting. (Only required if requested upon arrival at the visited institution)

## INSTRUCTIONS FOR THE INSTRUCTOR AT THE VISITED INSTITUTION

- Have student present Consortium Registration Form bearing initialed consortium stamp to verify authorization to enter specific class.
- Enter student's name and home institution on your class roster. Student's name will appear on a class roster issued later by the Registrar's Office of your institution.